



## NASSP National Committee on Student Contests and Activities



Dear Applicant,

The National Committee on Student Contests and Activities was established in 1952 and has been serving NASSP members for more than sixty years. Today, it continues to provide school administrators, counselors, and teachers with guidance on educationally sound and well-meaning contests and activities that seek to involve middle level and high school students. The Committee encourages student participation in contests and activities that could serve to enrich their educational program by screening and giving visibility to programs found to be of high quality. The Committee also encourages sponsors of contests and activities to develop educationally sound programs and to administer them in a professional manner.

To meet its goals, the Committee works to develop and maintain a comprehensive data bank on student contests and activities appropriate for middle level and high school students, and advises on the electronic publication of an annual listing of approved programs. It periodically establishes guidelines and administrative procedures by which programs might be evaluated and maintains effective working relationships with appropriate state activities control groups and administrators.

There are currently three (3) vacancies for terms that begin with the March 2012 committee meeting and expire June 30, 2015. Additionally, there is a 2-year vacancy to complete an unfulfilled term. Membership on the Committee is open to NASSP principal members serving in middle level schools, high schools, or multi-grade schools.

Selection for the Committee will take place in October. A selection committee at NASSP will review applications and recommend applicants to the NASSP Board of Directors for approval during their November 2011 meeting. New members (along with non-selections) will be notified following the NASSP Board decision. Those selected will then be provided with a full introduction to the committee logistical information about program evaluations and travel arrangements for the March meeting.

For more information or questions pertaining to the National Committee, its roles, and member responsibilities, please contact Jeff Sherrill, Associate Director and Staff Liaison to the committee. (PH: (800) 253-7746, x325 (08:30-4:30 ET), Email: [sherrillj@nassp.org](mailto:sherrillj@nassp.org))

*\*Those who currently sit on another NASSP Committee or Task Force or have been selected to do so as of July 1, 2011 are not eligible to apply.*

## NASSP National Committee on Student Contests and Activities



### *Information for Completing the Electronic Application*

**Using the Electronic Submission Feature:** The application is in PDF format featuring data entry fields and an online submission option. It also allows you to save a copy of your completed applications on the computer. With few exceptions, the majority of applicants will be able to submit the application by email using an electronic submission function.

It is important that all requested information is entered prior to submission of the application. Several fields have been pre-set as required and the submission feature will not work if any are left blank. Required fields appear with a red border.

***To complete an application, please use the following steps:***

1. Open the attached PDF application using Adobe Acrobat or Acrobat Reader (it is best to use the latest version). [See - Note for Apple Users below]
2. Use your mouse or tab to navigate through the application. Click on check boxes to indicate your choices. Information requested on the application should be entered in the corresponding fields. Responses of “see attached” are not acceptable.
3. Although signatures are not required on the application, applicants attest that all information is correct using check boxes on the final page of the form.
4. After completing the application, press the SUBMIT FORM button and follow the directions to email it to NASSP. It is also advisable to print a hard copy for archival backup. It is known that some mail programs do not recognize the Adobe function used for email submission. In those cases, you may be prompted to save a copy to your desktop and then send it as an attachment to an email.
5. Endorsements may be emailed directly from Supervisors and State Coordinators to Jeff Sherrill, Associate Director and Staff Liaison for the Committee at [sherrillj@nassp.org](mailto:sherrillj@nassp.org).

**Note for Apple Users:** Apple platforms do not allow the use of the email submission function or permit saving entered data. Users can open, complete and print the application. Applications may be scanned and submitted by email or traditional surface mail.

# NASSP National Committee on Student Contests and Activities

## Application Form: Applicant Information

PLEASE FILL IN ALL SPACES AND PRINT A COPY FOR YOUR RECORDS BEFORE SUBMITTING THIS FORM

Name: \_\_\_\_\_  
(First) (MI.) (Last)

Title: Dr. Mr. Mrs. Ms.

Position: Principal Assistant Principal Other (Identify: \_\_\_\_\_)

School Name: \_\_\_\_\_

Level: HS ML Multi-grade (7-12, K-8, K-12, etc)

Street or P.O. Box: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Memberships:** (*Eligible applicants must be current members of NASSP and remain active throughout the committee term of service.*)

NASSP Membership Number: \_\_\_\_\_ Member Since [year]: \_\_\_\_\_

State Association Member: Yes No Member Since [year]: \_\_\_\_\_

### Most recent educational leadership positions and years held:

1. \_\_\_\_\_ Years: \_\_\_\_\_

2. \_\_\_\_\_ Years: \_\_\_\_\_

3. \_\_\_\_\_ Years: \_\_\_\_\_

### Professional Recognitions:

1. \_\_\_\_\_ Years: \_\_\_\_\_

2. \_\_\_\_\_ Years: \_\_\_\_\_

3. \_\_\_\_\_ Years: \_\_\_\_\_

4. \_\_\_\_\_ Years: \_\_\_\_\_

# **NASSP National Committee on Student Contests and Activities**

## **Application Form: Insights**

Using the space provided on this page only, please identify and discuss the skills, knowledge, and experiences your selection would bring to the Committee, and highlight any situation where you were called upon to counsel a student, parent, or teacher who was considering a student contest or program invitation.

# NASSP National Committee on Student Contests and Activities

## Application Form: Professional References

*(Please ensure that contact numbers and email addresses are current and correct)*

### **Reference 1:**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Workplace: \_\_\_\_\_

Complete Address: \_\_\_\_\_

### **Reference 2:**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Workplace: \_\_\_\_\_

Complete Address: \_\_\_\_\_

### **Reference 3:**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Workplace: \_\_\_\_\_

Complete Address: \_\_\_\_\_

# NASSP National Committee on Student Contests and Activities

## Application Form: Validations

### Applicant Commitment to Participate:

By checking this box, I certify that all information on this application is correct. I understand my appointment to this committee is for a term of four (4) years, that if selected I will attend an annual meeting of 2-3 days, and spend approximately 5-10 hours each year on individual work\* in support of the committee. I understand that failure to participate may result in termination of my appointment to the committee.

\_\_\_\_\_  
(Date)

*\*The majority of individual work involves the evaluation of programs prior to the annual meeting, but may include conference calls and/or electronic communications, and individual program research.*

### Supervisor/District Support:

By checking this box, I certify my supervising administrator is aware of my action to apply, understands the committee obligations I will be expected to fulfill, and supports this professional opportunity.

\_\_\_\_\_  
(Supervisor Name)

\_\_\_\_\_  
(Position)

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"L g h i U j g t t k m "C u u q e k v g "F k t g e v q t "P C U U R  
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