Want to bring career-connected learning to your school but need approval first? This self-paced course is designed to work with your existing team and schedule—and includes tools you can start using right away. Download the letter here:

### **Boss Approval Letter Template — NASSP Members**

Dear [Insert Name],

I would like to participate in *Connecting Classrooms to Careers*, a self-paced course from NASSP Academy designed to help school leaders integrate career-connected learning into our existing curriculum. The course is built by principals and includes planning tools, templates, and implementation guidance from peers who have done this work successfully in schools like ours.

The format is fully online and self-paced, allowing me to complete it without disrupting my current responsibilities. By the end of the course, I’ll have a practical playbook we can use to expand relevant, skills-based learning for all students—without requiring new staff or major changes to our schedule.

This course supports our goals of increasing engagement, strengthening student confidence, and making learning more applicable to life beyond school. The cost is $399 (and includes 10% off NASSP’s 2027 Conference), and I believe it’s a worthwhile investment in our school’s continued growth.

More information is available at[nassp.org/academy](http://nassp.org/academy). I appreciate your consideration and support.

Best regards,  
[Your Name]

### **Boss Approval Letter Template — Nonmembers**

Dear [Insert Name],

I would like to participate in *Connecting Classrooms to Careers*, a self-paced course from NASSP Academy designed to help school leaders integrate career-connected learning into our existing curriculum. The course is built by principals and includes planning tools, templates, and implementation guidance from peers who have done this work successfully in schools like ours.

The format is fully online and self-paced, allowing me to complete it without disrupting my current responsibilities. By the end of the course, I’ll have a practical playbook we can use to expand relevant, skills-based learning for all students—without requiring new staff or major changes to our schedule.

This course supports our goals of increasing engagement, strengthening student confidence, and making learning more applicable to life beyond school. The cost is $699, and I believe it’s a worthwhile investment in our school’s continued growth. This bundle even includes: enrollment into NASSP’s liability insurance and legal assistance program with $2 million in coverage, electronic issues of *Principal Leadership* magazine, and 10% off NASSP’s 2027 conference!

More information is available at[nassp.org/academy](http://nassp.org/academy). I appreciate your consideration and support.

Best regards,  
[Your Name]